

# Jaime Adams

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**To whom it may concern:**

I am a hard-working and determined professional seeking an opportunity to succeed in an entrepreneurial environment. I am confident that my knowledge, ability and experience allow me to deliver successful results for any company in a range of product and project management positions.

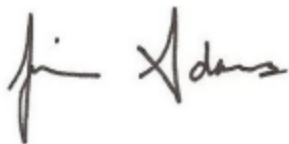
As you'll see on my enclosed resume, I have the educational background, professional experience, and track record for which you are searching. In addition, I am motivated and enthusiastic, and would appreciate the opportunity to contribute to your company's success. While working toward my master's degree in educational leadership, I am currently employed as a Product Manager at Deem, Inc. I have now taken the software systems at Deem, AdvancED and MFG.com from infancy stages to having multi-million dollar clients.

In my work at MFG.com, I successfully lead multiple clients through implementation and training processes for the web-based technology that I represented. As part of my work as project manager for AdvancED, I prepared written status reports for the State Departments of Education for Michigan, Alabama, and Kentucky and was the primary point of contact for those relationships. I also presented at multiple Michigan Department of Education conferences. As lead product manager for my team at Deem, I have completed data processing and analysis to create a first in class product, presented status reports to my team as well as the executive staff, and launched a new product line for the company.

I am always committed to exceptional service and collaborative teamwork. Through my work in various IT industries, I have demonstrated a repeated ability to problem solve creatively with the best end results in mind. Each project I have managed has always been delivered on time and within the approved budget. My attention to detail has led to accurate and quality results in all three of the software that I have helped to deploy.

I will make myself available at your convenience, during or outside of normal business hours if you would like to discuss the position and my qualifications further. Please use the contact form on my webpage to schedule a meeting.

Sincerely,

A handwritten signature in black ink that reads "Jaime Adams". The signature is written in a cursive, slightly slanted style.

Jaime Adams